

REGULATIONS OF USING THE EXECUTIVE LOUNGE AT GDANSK AIRPORT



§ 1

These Regulations specify the rules of using the Executive Lounge at Gdansk Lech Walesa Airport..

§ 2

The terms used in these Regulations have the following meaning:

- 1) GTO - means the Gdansk Tourism Organization Association with its registered office in Gdansk, ul. Niterów 3/Hala 31B, 80-864 Gdansk, providing the Executive Lounge service in the case of purchases made via the Airport's website or at Tourist and Airport Information Points.
- 2) Consumer – a consumer within the meaning of the provisions of Article 22 Paragraph 1 of the Civil Code, Act of April 23, 1964.
- 3) User – a person authorized to use the Executive Lounge service in accordance with these Regulations.
- 4) PLG – Port Lotniczy Gdansk Sp. z o.o., ul. Słowackiego 200, 80-298 Gdansk, entered in the Register of Entrepreneurs of the National Court Register under KRS number 0000075422, for which the documentation is kept by the District Court Gdansk – Północ in Gdansk, 7th Commercial Division of the National Court Register, NIP 5220010256, REGON 01036572200000, share capital PLN 139,560,000.00, e-mail address: executive@airport.gdansk.pl, telephone number: +48 58 348 11 99.
- 5) Gdansk Airport – Gdansk Lech Walesa Airport managed by PLG.
- 6) Regulations – regulations of using the Executive Lounge at Gdansk Airport.
- 7) Lounge – the place where the Executive Lounge service is provided at Gdansk Airport.
- 8) Executive Lounge service – the Executive Lounge service provided by PLG independently or in cooperation with and under the terms and conditions of the issuers of cards authorizing the use of the Executive Lounge service.

§ 3

The entity providing the Executive Lounge service is PLG.

§ 4

The Executive Lounge service includes:

- 1) Entrance to the Lounge
- 2) Following amenities in the Lounge:
 - a) Cold snacks, beverages, choice of alcohols
 - b) National and international press
 - c) Wi-Fi
 - d) Chargers for mobile devices
 - e) Computer
 - f) Printer

§ 5

1. The Lounge is open daily from 5.00 a.m. to 9.00 p.m.
2. The Lounge can be used under the agreements:
 - 1) Priority Pass Cards Holders with accompanying persons.*
 - 2) Dragon Pass Cards Holders with accompanying persons.*
 - 3) HON Circle Cards Holders with accompanying persons on LOT and Lufthansa flights.*
 - 4) Star Alliance Gold Cards Holders with one accompanying person on LOT and Lufthansa flights.*
 - 5) Passengers travelling in business class with LOT, KLM and Lufthansa, without accompanying persons, on the basis of a valid boarding card.*
 - 6) Passengers holding LOT Executive Lounge invitations on LOT flights.*
 - 7) Passengers who have concluded appropriate agreements with PLG or whose right to use the Lounge results from an agreement concluded by PLG with another entity.
 - 8) Benefits and Privileges Cards Holders issued by Bank Handlowy in Warsaw S.A.*
 - 9) Lounge Key Card Holders*
 - 10) Oneworld Emerald and Oneworld Sapphire Card Holders on Finnair flights.*
 - 11) Flying Blue Cards Holders (Gold and Platinum) on KLM - Air France flights.*
* you should keep the card/document entitling you to enter the Lounge with you
3. The Lounge may also be used by:
 - 1) GTO customers who have purchased the service at the Tourist and Airport Information Point in Terminal T2 of Gdansk Airport, in person (payment in cash or by card) or by purchasing an Executive Lounge entry card via email: itlotnisko@visitgdansk.com (payment by bank transfer) or via the form: [Order online - Gdansk Lech Walesa Airport \(airport.gdansk.pl\)](#).
 - 2) Persons who have purchased the service in the Lounge (payment by card).

If you express interest in purchasing a card by email or via the form, you will receive a reply from GTO with information on how to make the payment. Then, after sending the payment confirmation, GTO will send a confirmation of order acceptance and information on how to collect the card or use the Executive Lounge service. GTO also handles payments and invoicing (please send your invoice details if required).

4. The Executive Lounge service can be purchased on the PLG website by filling out the form. In this case:
 - 1) Acceptance of these Regulations prior to placing an order is a prerequisite for purchasing the Executive Lounge service.
 - 2) The User should have an active email account.

- 3) The website does not automatically collect any information, except for information contained in cookies.
- 4) Cookies are IT data, in particular text files, which are stored on the User's end device and are intended for use on websites. Cookies contain the name of the website they come from, the time they are stored on the end device, and a unique number. Cookies are used to store information for functionality purposes, e.g., saving browsing preferences. Cookies work provided that they are accepted in the browser and not deleted. In many cases, web browsing software allows cookies to be stored on the User's end device by default. Users can change their cookie settings at any time. These settings can be changed in particular to block the automatic handling of cookies in the web browser settings or to inform the User each time they are placed on the User's device. Detailed information about the possibilities and methods of handling cookies is available in the settings of the relevant web browser.
- 5) After filling out the form, you must accept the Regulations and then make the payment.
- 6) Payment for the Executive Lounge service must be made using the payment methods provided by the entity acting under the contract of PLG.
- 7) Confirmation of the Executive Lounge service order and a link to download the QR code enabling the use of the Lounge will be sent to the User's email address provided while filling out the form.
- 8) The document confirming the purchase of the Executive Lounge service is a receipt or VAT invoice.
- 9) When purchasing the Executive Lounge service, you must fill in all the details necessary to issue a VAT invoice, otherwise it will not be possible to issue a VAT invoice after the payment has been made.
- 10) The purchased QR code is valid for one year from the date of purchase.
- 11) Purchases via the website can be made 24 hours a day, 7 days a week.
5. The Executive Lounge service is available to GTO customers who have purchased the service at the Tourist and Airport Information Point in Terminal T2, in person (payment in cash or by card) or by purchasing a QR code for the service via email: itlotnisko@visitgdansk.com (payment by bank transfer).
6. The generated QR code is not personal, therefore the bearer of the code is entitled to use the Executive Lounge service.
7. Holders of the Gdansk Tourist Card and Gdansk Resident Card are entitled to a 10% discount on the price of the Executive Lounge service.
8. Users of the Executive Lounge service on the basis of a card, QR code or a document listed in Section 2 are required to present their card or relevant document before entering the Lounge.
9. Children may only stay in the Lounge under adult supervision. Children under 2 years of age are not subject to any fees.
10. Users may enter the Lounge not earlier than 3 hours before the scheduled departure of the flight for which they are using the Executive Lounge service and only during the hours referred to in Paragraph 5. The time spent in the Lounge may not exceed 3 hours.
11. Cold snacks, beverages, or alcohol may only be consumed in the Lounge. It is prohibited to remove snacks, beverages or alcohol from the Lounge.
12. The conditions of entrance to the Lounge for Users listed in Paragraph 2 are determined by the issuers of cards authorizing the use of the Executive Lounge service. Therefore, the conditions of entrance to the Lounge for the indicated Users specified in the Regulations may change in the event of a change in the regulations of the card issuers.
13. The detailed rules for inviting the accompanying persons to the Lounge are specified by the regulations of the card issuers authorizing access to the Lounge.

§ 6

1. The agreement between PLG and the User purchasing the Executive Lounge service in the Lounge is concluded upon payment. The agreement remains in force until the User leaves the Lounge, however no longer than until the maximum permissible time of stay in the Lounge expires, in accordance with Article 5 Paragraph 10.
2. In the case of purchasing a card from GTO, PLG is not a party to the agreement concluded between GTO and the User. The administrator of the personal data of persons purchasing the Executive Lounge service via the PLG website or at GTO points of sale is Gdansk Tourism Organization with its registered office in Gdansk, ul. Niterów 3/Hala 31B, 80-864 Gdansk. PLG does not process the personal data of the customers of this service for purposes other than ensuring access to the Lounge on the basis of a valid voucher/card.
3. PLG will provide the User with access to the Lounge:
 - 1) In the case of purchasing the Executive Lounge service in the Lounge – only on the day of purchasing the Executive Lounge service and immediately after its purchase.
 - 2) In the case of entry based on a card or document authorizing free entry to the Lounge – upon presentation of the relevant document.
4. In the case of purchasing the Executive Lounge service in the Lounge, it is assumed that PLG's service has been fulfilled at the moment of the User's entry into the Lounge. Leaving the Lounge before the maximum allowable time of stay in the Lounge does not entitle the User to a refund of any part of the fee paid.
5. PLG may refuse to allow the User to purchase the Executive Lounge service or enter the Lounge, or may order the User to leave the Lounge in the following cases:
 - 1) The User violates the rules of social coexistence or safety with regard to persons or property.
 - 2) The User violates public order.
 - 3) The User fails to present a document entitling him/her to enter the Lounge in accordance with the Regulations.
 - 4) The User violates the Regulations in any other way, in particular violates the provisions of Article 5 Paragraphs 11, 12, or 13 of the Regulations.
6. In the situations indicated in Paragraph 5, the User is not entitled to a refund of any part of the fee paid.
7. Information on the processing of personal data by the Gdansk Tourism Organization, including the rules for exercising the rights of data subjects, are available on the GTO website or can be obtained by emailing: iod@jestemzgdanska.pl.
8. Information on the processing of personal data by PLG is available in the [Port Privacy Policy](#).

§ 7

1. Any complaints about the services provided under these Regulations can be sent to: airport@airport.gdansk.pl or Port Lotniczy Gdansk sp. z o.o., ul. Słowackiego 200, 80-298 Gdansk.
2. PLG will respond to the Consumer's complaint within 30 days of receipt.
3. PLG reserves the right to choose the form of response to the complaint.
4. In accordance with Regulation (EU) No. 524/2013 of the European Parliament and of the Council of May 21, 2013, on online dispute resolution for consumer disputes and amending Regulation (EC) No. 2006/2004 and Directive 2009/22/EC (Regulation on ODR in consumer disputes), the ODR (Online Dispute Resolution) platform is a tool for out-of-court dispute resolution concerning contractual obligations arising from online sales or service contracts concluded between consumers residing in the European Union and traders

established in the EU. It is available at <https://ec.europa.eu/consumers/odr/>. The settlement of disputes using this method is free of charge and voluntary.

5. Any disputes concerning services provided under these Regulations shall be resolved:
 - 1) in the case of any disputes involving a Consumer – by a common court of law competent in accordance with the provisions of the Code of Civil Procedure.
 - 2) in the case of any disputes not involving a Consumer – by a common court of law competent for the registered office of PLG.